



ROLE: GRADUATE TRAINEE

GRADE: A - £22,000 plus LGPS DB pension

Date: April 2021

Role	Need to do	Need to know	Values and Behaviours
<p>Role Purpose: LGPS Central is looking for candidates seeking an opportunity to build a career in investment management to join our LGPSC team based in the Midlands (Wolverhampton or Matlock), the successful candidates will work under the supervision of Portfolio Managers and Investment Managers to learn how we operate both from a back and middle office perspective – manage risk and compliance, finance, operations, analyse and select investments, construct investment portfolios, and develop investment strategies.</p> <p>We offer Graduate Trainees excellent prospects for professional development and learning, including financial support to gain relevant professional qualifications (IMC, CFA and equivalent), and career progression. In your first 12 months, you will complete the IMC giving you a good oversight of Investment Management.</p> <p>Financial:</p> <ul style="list-style-type: none"> • NA <p>Non-Financial:</p> <ul style="list-style-type: none"> • Health and Safety • Performance management and reporting • SMCR – Conduct Staff 	<p>Outcomes:</p> <ul style="list-style-type: none"> • Participate in the training programme at LGPS Central rotating across asset classes to gain experience of different investment styles and strategies and across other back office functions • Understanding the critical role other areas such as Compliance, Risk and Operations • Studying for the IMC and subsequently other specialised exams eg CFA depending on role • Recommend investment ideas into the LGPS Central mandates using the asset class Investment process • Learn to carry out analysis of risk, sectors, styles, due diligence • Understand Responsible investment under the direction of the portfolio managers. • Manage risk and compliance in accordance with the LGPS Central Risk and Compliance Framework. • Support a culture of high performing, collaborative, research- 	<p>Skills/Knowledge/Experience/Competence:</p> <ul style="list-style-type: none"> • Prepared to study for the IMC and then a relevant qualification to the role • Demonstrate good judgement, numeracy and analytical skills. • First class interpersonal and communication skills. • High aptitude for systems/technology • Flexibility in working across a variety of tasks and rotating across the business • Self- starter, initiative, curiosity and team player <p>Qualifications</p> <ul style="list-style-type: none"> • Degree level 2.2 or above 	<p>Values:</p> <ul style="list-style-type: none"> • We are a great place to work. • We are Client Focused. • We are Inclusive. • We are Ambitious. <p>Behaviours:</p> <ul style="list-style-type: none"> • Open, fair and transparent, acting with integrity. • Doing the right thing. • Honest and trustworthy. • Empowered in making right decisions • Accountability for results and delivery • Empowered in making right decision. • Collegiate and Collaborative. • Valuing and treating everyone equally.

<p>Delegated Authority Levels:</p> <ul style="list-style-type: none"> • NA <p>Reports to:</p> <ul style="list-style-type: none"> • Relevant business area lead <p>Relationships Internal:</p> <ul style="list-style-type: none"> • Executive Directors, Board, Non-Executive Directors, Heads of Service, Portfolio Managers and other LGPSC staff 	<p>based investing across LGPS Central.</p> <ul style="list-style-type: none"> • Support research and operational tasks building knowledge and understanding as well as interdependencies of outcomes • Support projects and programmes across the departments 		<ul style="list-style-type: none"> • Listening to individual ideas to support growth.
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LGPS Central Limited provides an exciting, supportive and family-friendly working environment, and we are committed to helping our people achieve their full potential and a healthy work-life balance. We are an inclusive employer and offer equal opportunities to all regardless of an individual's age, disability, gender identity, marriage or civil partnership status, pregnancy or maternity, race, religion or belief, sex and sexual orientation. Candidates who declare that they have a disability and who meet the essential criteria for the job will be offered an interview.