

ROLE: Investment Analyst, Passive Equities (Initial 12 month contract)
GRADE: competitive depending on experience, plus LGPS DB pension scheme
Date: December 2021

Role	Need to do	Need to know	Values and Behaviours
<p>Role Purpose:</p> <p>Based in the Midlands (ideally in Wolverhampton or alternatively in our Matlock office), the successful candidate will work closely with our Portfolio Managers and the Investment Director, Passive Equities.</p> <p>We offer Investment Analysts excellent prospects for professional development supported by the Company, and career progression within the Investment Team.</p> <p>Financial</p> <ul style="list-style-type: none"> N/A <p>Non-Financial</p> <ul style="list-style-type: none"> Health and Safety Performance management and reporting <p>Delegated Authority Levels:</p> <ul style="list-style-type: none"> N/A <p>Reports to:</p> <ul style="list-style-type: none"> Investment Director (Passive Equities) Senior Portfolio Manager & Portfolio Manager (Passive Equities) 	<p>Outcomes:</p> <ul style="list-style-type: none"> Assist the Portfolio Managers to implement the strategy and investment process of the Passive Equity funds ensuring compliance with the mandate. Assist the Passive Equity team Portfolio Managers and Investment Director in meeting the investment targets of the LGPS Central Limited Passive Equity Funds. Assisting with the preparation of regular Partner Fund reporting Support the Portfolio Managers and Investment Director to provide assurance that the investments are managed within the parameters set out in the Prospectus and the IMA, and in accordance with the Company's policies. Assist Portfolio Managers in analysing and reviewing corporate actions, cash balances, and updating Fund holdings Monitoring cash and securities, and reconciling portfolio activity and custodian records Review and attribution of fund performance Promote LGPS Central within the investment community and Partner Funds. Originate, evaluate and recommend new investment ideas to the Portfolio Managers and the Investment Director. 	<p>Skills/Knowledge/Experience/Competence:</p> <ul style="list-style-type: none"> Experience of investment/financial analysis preferably gained with an asset manager or other financial institution. Middle Office experience from either an Asset Management or Investment Banking background. Some understanding of Bloomberg AIM or other trading & middle office systems. Understanding of financial markets and regulations High degree of professional ethics, integrity and gravitas. Strong analytical, problem-solving and organizational skills First class interpersonal, collaborative and communication skills. Able to build effective relationships across all levels of the company. Highly organised and able to work to deadlines and manage competing priorities under significant time pressures. <p>Qualifications</p> <ul style="list-style-type: none"> Relevant degree and/or professional qualification or experience of working in a financial environment. 	<p>Values:</p> <ul style="list-style-type: none"> We are a great place to work We are client focused We are inclusive We are ambitious <p>Behaviours:</p> <ul style="list-style-type: none"> Open, fair and transparent, acting with integrity Doing the right thing Honest and trustworthy Empowered in making right decisions Collegiate and collaborative Valuing and treating everyone equally Listening to individual ideas to support growth Constructively challenging the status quo Accountability for results and delivery Friendly, honest and supportive

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Relationships Internal: <ul style="list-style-type: none"> • Chief Investment Officer • Executive Directors, Board, Non-Executive Directors, Heads of Service, Portfolio Managers and other members of LGPSC Ltd staff • Stakeholders and Clients 	<ul style="list-style-type: none"> • Assist in the design, build and launch of new passive equity investment products • When directed by the Investment Director, assist in the implementation and maintenance of new internally managed funds as they are created • Undertake research as requested by the Portfolio Managers or Investment Director. • Embrace a culture of high performing, collaborative, research based and responsible investing across LGPS Central Limited. 	<ul style="list-style-type: none"> • IMC gained and/or working towards CFA qualification or similar/or relevant investment experience would be a plus. 	